| Course Component Staffing | Formula Reference | 0/0 !! | APDB CS# | Faculty Contact Hours Per | | mai C Size | iass | Workload |
|---|--|--------|-------------|---------------------------------|------|---------------|------|----------|
| Description | Typical Examples and Comments | C/S# | CS# | CCU | LD | UD | GD | K-Factor |
| Large Lecture | Lecture courses in any discipline with more than 50 enrollments | C1 | 1 | 1 | 50+ | 50+ | - | 1.0 |
| Lecture - Discussion | Lecture courses in any discipline in which class participation is a planned portion of the instructional method. | C2 | 2 | 1 | 40 | 40 | 40 | 1.0 |
| Lecture - Composition | | | | | | | | |
| Lecture - Counseling | Business, Education, English, and Psychology courses with writing, counseling or case studies. | C3 | 3 | 1 | 30 | 30 | 30 | 1.0 |
| Lecture - Case Study | | | | | | | | |
| Lecture / Recitation | Courses in any discipline in which student participation (discussion) is the primary instructional method / activity. | C4 | 4 | 1 | 25 | 25 | 25 | 1.0 |
| Seminar | Courses in any discipline using seminar methods of instruction. | C5 | 5 | 1 | 20 | 20 | 15 | 1.0 |
| Seminar/Clinical Demonstration | Nursing and Psychology courses in clinical processes or education involving individual testing, such as driver training in a simulator. | C6 | 6 | 1 | 20 | 10 | 10 | 1.0 |
| Fine Arts and Science Activities | Arts, Anthropology and Science activities. | C7 | 7 | 2 | 24 | 24 | 24 | 1.3 |
| Education Workshops and Social Science Activity | Includes methods taught on an activity basis in Education and subject areas. | C8 | 8 | 2 | 30 | 30 | 30 | 1.3 |
| Music Activity | Does not result in a major public (large group) performance. | C9 | 9 | 2 | 40 | 40 | 40 | 1.3 |
| Music Activity | Instrumental or vocal instruction. (small group) | C10 | 10 | 2 | 10 | 10 | 10 | 1.3 |
| Physical Education and Recreation Activity | Gym classes or intramural sports if credit is given. | C11 | 11 | 2 | 30 | 30 | 30 | 1.3 |
| Speech, Drama and Journalism Activity | Classwork in debate, acting and publication; no public performances involved. | C12 | 12 | 2 | 20 | 20 | 20 | 1.3 |
| Technical Activities and Laboratories | Courses involving the use of business and other machines ; accounting, geography, foreign languages, home economics, psychology, library science, photography, engineering, industrial arts, agriculture, mathematics and statistics. | C13 | 13 | 2 | ≤24* | ≤24 | - | 1.3 |
| Remedial Course Activities | Courses for students admitted as exceptions only. | C14 | 14 | 2 | 15 | 15 | 15 | 1.3 |
| Technical Activities and Laboratories | Laboratories in art, foreign languages, home economics, industrial arts, physical education, speech correction, cartography, audio-visual, mathematics, library science, police science. | C15 | 15 | 3 | ≤24 | ≤24 | - | 1.5 |
| Science Laboratories | Laboratories in natural science, life science, psychology, natural resources, agriculture, engineering, meteorology and photography. | C16 | 16 | 3 | ≤24 | ≤24 | - | 2.0 |
| Clinical Practice Laboratories Off-Campus | Nursing, Social Work | C17 | 17 | 3 | 8 | 8 | 8 | 2.0 |
| Major Intercollegiate Athletic Sports Activities | Football, basketball, baseball, track and field, wrestling, swimming, etc.; limited to four sports per year. | C18 | 18 | ≥3 | 20 | 20 | - | 6.0 |
| Minor Intercollegiate Athletic Sports Activities | Other sports not listed as Athletics. | C19 | 19 | ≥3 | 20 | 20 | - | 3.0 |
| Performance/Production | Production courses in art, drama, Activities journalism, music, photography, radio-TV, debate; results in a major public performance, showing or distribution. | C20 | 20 | ≥3 | 20 | 20 | 20 | 3.0 |
| Performance/Production Activities | Major performance groups, such as orchestras, bands, and choruses. | C21 | 21 | ≥3 | 40 | 40 | 40 | 3.0 |
| Peer-taught Courses, ROTC or Non-Workload Instruction which is not state supported | Course which generates no workload for faculty but generates FTES for the campus and is not state supported . | C77 | 77 | 0 | n/a | n/a | n/a | 0.0 |
| Non-traditional instruction, examination, or evaluation | Non-traditional instruction, examination, or evaluation (workload is assigned). Courses which generate credit by examination, or evaluation, or which are taught in modes described by the formulas. Faculty workload is assigned. Weekly class hours per unit of credit varies. All 78 courses are state supported. | C78 | 78 | 0 | n/a | n/a | n/a | 0.0 |

C-factor Courses

These courses are classified as lecture, discussion, seminar, clinical process, activity laboratory, instructional laboratory, performance, or an activity meeting at a set time and place. There are 21 components organized into categories representing the mode of instruction, a workload value (a constant called K-factor), the required course meeting hours per week, and the normally expected maximum enrollment. A course may have two or more segments or co-requisite activities requiring more than one components (e.g., lecture with a laboratory). C77 and C78 have specialized uses.

* Class Size: facility limits

$\label{lem:computed} \textbf{Supervision Working Teaching Units (C/S~\#~below) are computed as enrollment times adjusted factor}$

| Supervision working reactining offics (c/s # below) are computed as enrollment times adjusted factor | | | | | | | | | | |
|--|--|----|----|-----|----|----|----|------|--|--|
| Independent Study, Studio Instruction, Supervised Activities | Undergraduate - all disciplines ; Faculty - student contact averages 45 minutes per week. | S1 | 48 | N/A | 48 | 48 | 48 | 0.25 | | |
| Independent Study, Field Work, Studio Instruction, Supervised Activities | Undergraduate - all disciplines ; Faculty - student contact averages 60 minutes per week . | S2 | 36 | N/A | 36 | 36 | 36 | 0.33 | | |
| Practice Teaching, Workstudy, Thesis Project and Independent Study | Undergraduate practice teaching, Graduate level public school nursing - all disciplines; Faculty - student contact averages 90 minutes per week. | S3 | 25 | N/A | - | 24 | 24 | 0.5 | | |
| Practice Teaching | Undergraduate - all disciplines ; Faculty - student contact averages 2 hours per week . | S4 | 24 | N/A | 18 | 18 | 18 | 0.66 | | |
| Social Work Supervision | Graduate level social work only. Faculty - student contact averages 3 hours per week. | S5 | 23 | N/A | - | - | 12 | 1.0 | | |

S-factor Courses (Supervision Working Teaching Units)

These courses are computed as enrollment times adjusted factor. This category involves direct one-on-one faculty supervision of students for student teaching, field work experience, studio instruction, thesis and projects by arrangement. Workload credit is earned per student enrollment independent of the course's unit value. The average amount of faculty time per student includes faculty preparation, evaluation, travel, and liaison with agencies when necessary.

More information - https://www.calstatela.edu/FacultyAffairs/s-factor