

## Recommended Topics

Each session is about 45 min. to one hour, up to two sessions on same day or different days

Select any combination of the topics below, including the “co-requisite” sessions, to add up to the desired length time for a session.

Topic Code	Topic	Session Length (est.)	Co-requisite Session
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### Curriculog Overview

A1	Curriculog Basics - Account Module	10 min	
A2	Curriculog Basics - Proposal Module	10 min	C1, C2
A3	Curriculog Basics - Agenda Module	15 min	
A4	Curriculog Basics - Report Module	10 min	
A5	Process Calendar & Worksheet for Internal Timelines	10 min	

### Proposal Forms

B1	Course proposal - new	15 min	A2, C3, C4
B2	Course proposal - mod	15 min	A2, B10
B1+2	Course proposal forms	20 min	A2, C3, C4, B10
B3	Degree program proposal - new	15 min	A2, C6, C7
B4	Degree program proposal - mod	15 min	A2, B10, C6, C7
B3+4	Degree program proposal forms	20 min	A2, B10, C6, C7
B5	Minor and undergrad Certificate program proposal form	15 min	A2
B6	PB and PM Certificate program proposal form	15 min	A2
B7	Special Topic proposal form	10 min	A2, C3
B8	Non-Curriculum Forms: Series 1, 4, 5, 7, 9	30 min	
B9	The 4 Series: Articulation Request	35 min	
B10	Quick Lookup of Data: 3A, 3B	10 min	

### For the Originator & Proposal Reviewers

C1	Read the Bubbles (approval workflow)	5 min	
C2	Search for Proposals: use of the filters	10 min	
C3	Repeatability, Variable Units	10 min	
C4	Course Component, Staffing Formula, Space Type	10 min	
C5	Formatting Course Content Table	10 min	
C6	Prerequisites & Hidden Units	15 min	
C7	Manage the Curricula Schema & EO 1071	15 min	
C8	Create Advising Roadmaps for Undergrad degree program	40 min	C6
C9	Making Decision & Custom Route	15 min	C1
C10	The Reports for Administrators	10 min	A4
C11	Committee Members on Curriculog	15 min	A3, A4
C12	Working up an Approval Process Timeline	10 min	A5
C13	Q&A (to be added to any session, or standalone)	10-20 min	
C14	Catch Tech Issues - College Initial Review Step	15 min	